

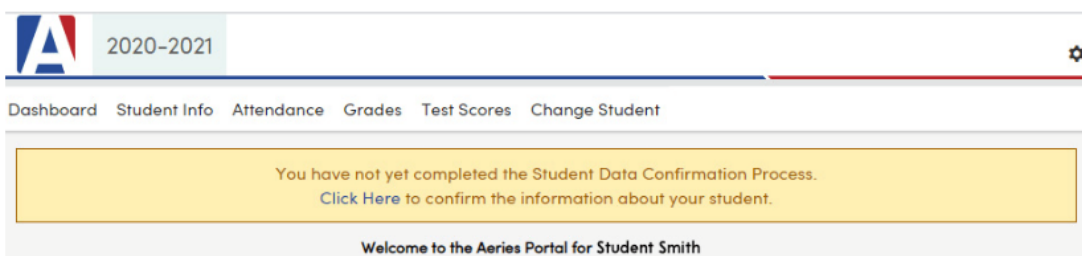
2020-2021 Back-to-School Registration

Welcome Back to School at Orange Unified!

Updated for School Closure

Registration for your child's new school year begins with an easy, online process through your Parent Portal!

In July and August, BEFORE the first day of school, parents will see a banner on their **Parent Portal*** account that says, "You have not completed the Student Data Confirmation Process." (See picture below).



Parents are **REQUIRED** to review annual notifications and update student information by clicking on the banner. Completing "Data Confirmation" creates the student's Emergency Card for the new school year. The new Emergency Card is required for back-to-school registration, every year. Parents/Guardians **MUST** create a new Emergency Card for each student attending OUSD.

Once you [login to your Parent Portal account](#)*:

- **Update** telephone numbers for parents and emergency contacts, provide updated student health conditions.
- **Complete** a residence survey (for possible McKinney Vento qualification) and identify whether or not one parent/guardian is Active in the U.S. Armed Forces.
- **Authorize or Decline** Emergency Medical Treatment, Internet Use and Photo Release.
- **Acknowledge** annual notifications regarding the Parent/Pupil Handbook Notification of Rights, eDocs "paperless" Program, Human Reproduction Education (secondary schools only), Myers-Stevens Student Accident Insurance and the Native American Program.

Information, instructions, and forms for each notification can be printed from the Documents page.

REQUIRED REGISTRATION FORMS

All students must complete **Data Confirmation** (log in to your Parent Portal account) for EACH student. When you finish the Data Confirmation process by *submitting the Final Confirmation*, you will be creating the Emergency Card for the new school year. The **Emergency Card** is **REQUIRED** for Back-to-School registration. Your signature for the *required* Emergency Card may be **submitted electronically** once you have finished your Parent Portal Data Final Confirmation.

[Click Here to Confirm Your Student's Data](#)

The **Over the Counter Products Authorizations form**, completed and signed by parent/guardian is *required* for ALL students in OUSD. The **REQUIRED Over the Counter Products Authorization Form** may be **submitted electronically** once you have submitted your Parent Portal Data Final Confirmation.

FOR ELEMENTARY SCHOOLS, only:

The **Kinder/1st Grade Physical Exam Requirements Form**, completed and signed by parent/guardian is *required* for Kinder students in OUSD. The *K/1st grade Physical Exam Requirements Form* may be **submitted electronically** once you have submitted your Parent Portal Data Final Confirmation.

PLEASE NOTE: Your school will have **additional REQUIRED registration forms and information** to acknowledge and/or complete, sign and submit to the school. The school's required registration forms may be **submitted electronically** once you have submitted your Parent Portal Data Final Confirmation.

***IF YOU DO NOT HAVE A PARENT PORTAL ACCOUNT:** Please complete the Parent Portal Form and submit to your school office with identification. [Click Here to Download Parent Portal Form](#)

Parent Portal Data Confirmation DOES NOT allow parents to make the following updates:

- Change of Address: A current utility bill or Residence Verification is required.
- Change of Email Address: A new Parent Portal form is required.
- Change of Parent/Guardian: A court order, OUSD Caregiver form is required.
- Court Orders: A copy of most current restraining, custody, or other order is required.
- Name Change: A court order, amended birth certificate document or OUSD form is required.
- Delete an Emergency Contact: Only school staff can delete Contacts per parent/guardian request.

During school closure, the above changes MAY REQUIRE the parent/guardian to email the appropriate required documents AND a copy of parent/guardian identification to the school office. Contact your school office for further information.

Visit your school's website for updates for Back-to-School Registration and more details about completing the registration process.



[Click Here for School List and Websites](#)

Thank you for continuing to be a part of the OUSD family!